



CFR NETWORK STATEMENT - 2021

## **ANNEX 7.a** LIST OF MAIN OPERATION INSTRUCTIONS AND REGULATION

**Validity:** 13.12.2020 – 11.12.2021

**Version:** 10.4

**Update:** 31.08.2021



COMPANIA NATIONALA DE CAI FERATE CFR SA

## **Content**

<b>1. Instructions and Regulation.....</b>	<b>2</b>
<b>2. Orders.....</b>	<b>3</b>
<b>3. Decisions.....</b>	<b>5</b>
<b>4. SMS Procedures .....</b>	<b>6</b>
<b>5. Other instructions and regulations, legislation .....</b>	<b>6</b>
<b>6. UE regulations: .....</b>	<b>8</b>

### **1. INSTRUCTIONS AND REGULATION**

---

- Nr.002 - Railway Technical Operation Regulation, edition 2001;
- GD no. 117/2010 - Regulation on Investigating Railway Accidents and Incidents and Developing and Improving Safety on the Romanian Railway and Subway Network, edition 2010;Nr.004 - Regulamentul de semnalizare nr.004, ediția 2006;
- No. 004 - Signalling Regulation no. 004, edition 2006;
- No. 005 - Regulation on Train Traffic and Railway Vehicle Shunting, edition 2005;
- No. 5E - Regulation on Train Traffic and Railway Vehicle Shunting on the Traffic Section Oravita - Anina, edition 2004;
- No. 006 - Hauling and braking Regulation, edition 2005;
- No. 105 - Operation of the Traffic Regulator, 1955 edition;
- No.115 - Instructions for calculating the capacity of traffic stations and sections, 2001 edition;
- No.328 - Instructions for the admission and dispatch of exceptional transports on the public railway infrastructure, 2008 edition;
- No. 099 - Instructions on Train Traffic Scheduling and Technical Operational Analysis, edition 2005;
- No. 105 – Traffic Regulator Operation, edition 1955;
- No. 114 – Instruction on Preparing and Processing Railway Job Telegrams within the Romanian Railway Company, edition 1999, supplemented by means of the Note no. 1/2653/2002, published in the Official Leaflet no. 6/2002;
- No. 115 – Instructions on Calculating the Capacity of Stations and Traffic Sections, edition 2001;
- No. 328 – Instructions on Approving and Dispatching Exceptional Transports on the Public Railway Infrastructure, edition 2008;

- No. 632 – Instruction on Operating Intervention Means, edition 2000;
- No. 271 – Instruction on Remedying Wagon Faults and Damages, edition 2003;
- No. 311 – Instructions on Preventing and Removing Snow Blockages on the Railway Lines, edition 2004;
- No. 312 – Instructions on Preventing and Abating Floods and Fighting against the Action of Ice, edition 2001;
- No. 317 – Instruction on Speed Restrictions, Line Closing and Voltage Stops, edition 2004;
- No. 322 - Instruction on the Efficient Use of Radiotelephone Installations, Maintenance, Operative Repair and Repair of RTF Devices, 1978 Edition;
- No. 335 – Instructions for the operation of intervention trains for the restoration of lines, bridges and embankments, 2001 edition;
- Instructions on Editing, Distributing and Using BAR - Department for Traffic Safety Control No. 41/5/1975;
- No.340 - Instructions for the circulation of machines and equipment for the construction and maintenance of the track and the contact line, 2003 edition;
- No. 355 - Instructions regarding the use of the means of intervention at the contact line, edition 2001;
- No. 356 - Instructions for the control by electrifying railway energy dispatcher of the electrification installations, 2006 edition;
- No.313 - For the use of the Biorke and simple snow plow, 1955 edition;
- No.215 - Instruction for the use of the snow plow, 1954 edition;
- Annex II RIV, 1999 edition;
- Annex I and II RID, 2019 edition;
- UIC file 471-3, 2013 edition;
- File UIC\_201 R, 2003 edition;
- Instructions for the movement and transport of trains specialized in the transport of long rails - LRT, type ROBEL 40.61 11/1/85/2002;
- OMTCT no. 1718/2005 – Instructions for the circulation and operation of the self-propelled multifunctional machine for MSM machines.
- Instruction for maintenance and repair of signaling, centralization and block installations (SCB) no. 351, approved by OMTTc no. 1794 of 23.09.1988, amended by the order of the president of SNCFR no. 32 of 22.08.1994 and OMTCT no. 485 of 08.10.2003;
- Instruction 359 for the maintenance and repair of mechanization and automation installations for sorting humps since 1981;
- The instruction for the organization and operation of the verification and control formations for SC equipment and installations within the centralization and remote control section, 1971 edition;
- Instructions for tracking, recording and analyzing faults at E.C.T. installations, 1971 edition.

## **2. ORDERS**

- OMTI no. 815/2010 – Norms on implementing and developing the system for maintaining the professional competences of the personnel with responsibilities related to traffic safety and of other

categories of personnel carrying out specific activities related to the transport operations on the Romanian railway lines, and The National Railway Company "CFR" SA, on updating the list of the traffic safety positions held by persons who regularly get trained, qualified, further trained and examined professionally within CENAFER, with subsequent amendments;

- MOTT no. 855/1986 - Measures on Improving Discipline, in the units of the Ministry of Transport and Telecommunications;
- Order no. 1260/1390/2013 - for the approval of the Methodological Norms regarding the medical and psychological examination of the personnel with attributions in transport safety and the periodicity of the examination;
- Traction General Directorate no. 310/1/441/1993 – Regulation on Simplified Driving of Locomotives;
- OMTI no. 1684/2012 on the management and service of direct freight trains in a simplified system;
- OMT no. 745 / 09.04.2013 - for the approval of the Norms regarding the circulation of passenger trains towed in a simplified system on overlapping railway lines managers regarding Speed Restrictions
- Ordinance no. 1634/1983 – Modality of Approving Emergency Braking;
- Ordinance no. 25A/206/1975 DTV – Traffic of Transposed SZD Wagons, supplemented by the document of the General Department for Traffic Safety Control no. 26a/FN/1985;
- OMT no. 650 – Measures on Event Investigation and Control by AFER (Official Leaflet no. 11/1998);
- Law no. 786/2005 – Emergency Situations and Fire Fighting ;
- Ordinance no. 39/2000 – Methodology for Identifying and Sanctioning Contraventions related to the Railway Transport Operations/Jan. 2000, the Law no. 200/2003 – on identifying and sanctioning contraventions related to the railway transport operations;
- OMTCT no. 2262/2005 – on licensing the personnel with responsibilities related to traffic safety that are to carry out on their own liability activities specific to the railway transport; Ordinance no. 1237/2016 for the amendment of art. 4 of annex no. 2 to OMTCT no. 2262/2005;
- OMT no. 256 / 29.03.2013 for the approval of the Norms regarding the maximum continuous service allowed on the locomotive, performed by the personnel who drive and/or serve locomotives in the Romanian railway system;
- Ordinance no. 932 of April 30, 2020 on measures for the implementation of Commission Regulation (EU) 2018/763 of 9 April 2018 laying down practical arrangements for issuing single safety certificates for railway undertakings under Directive (EU) 2016/798 of the European Parliament and of the Council and repealing Regulation (EC) no. Commission Regulation (EC) No 653/2007 and Commission Delegated Regulation (EU) 2018/762 of 8 March 2018 establishing common safety methods for the requirements of the safety management system pursuant to Directive (EU) 2016/798 of the European Parliament and of the Council, and repealing Regulations (EU) no. 1,158/2010 and (EU) no. 1,169/2010 of the Commission and the issuance of single safety certificates to railway transport operators for the performance of rail passenger and/or freight services on Romanian railways;
- ORDER no. 743 of March 5, 2020 for issuing the single safety certificate to operators performing only railway maneuvering on Romanian railways.

### 3. DECISIONS

---

- The ordinance of the General Manager no.no. 140/1997 – Measures on Improving the Training and Checking Activities (Official Leaflet no. 18/97) – the relevant parts;
- The disposition of the General Manager no. 100 / 08.07.2020 - regarding the control activity in connection with the railway safety at CNCF „CFR” SA;
- The disposition of the General Director no. 235/13.12.2016 regarding the organization and development of the SC analysis meetings;
- The disposition of the General Manager no.5/23.01.2007 regarding the use of the unique number of phone 4444 - theft notice;
- Act no.11/3/d-511/2010 of the Traffic Directorate regarding the approval of speed restrictions modified from BAR ;
- Act no.11/3/d-509/2010 of the Traffic Department regarding the measures for organizing the activity of recording the event reports;
- Act no. 12/2/44 / 04.04.2012 of the Lines Directorate regarding the circulation of ROBEL trolleys for the inspection and revision of railway bridges - DPI;
- Traffic Safety Control Department no. 4/1a/18/1999 – on changing the indications of the signals in front of the trains;
- The order of the General Manager no. 22/19.06.2000 – on transporting crushed stone with specialized wagons of the Faccpps Series;
- The order of the General Manager no. 26/07.08.2000 – on bearing the job uniform
- The order of the General Manager no. 30/19.09.2000 – on ensuring cleanliness and order in the subunits of CFR SA;
- The order of the General Manager no. 11 / 21.05.2001 - Regarding the maintenance, repair and procedure for approving the defects of the mechanical barriers in the station and in the current line (Official Gazette 7/2001);
- Traffic Directorate no. 11/697/2001 – Examination of the personnel with the help of the breath alcohol tester;
- Common Provision no. 80 / 25.10.2012 on some measures for informing the public in cases of delays of passenger trains
- The disposition of the General Manager no. 195/13.10.2016 regarding the specific procedures regarding the implementation and development of the system for maintaining the specialized professional competencies for other categories of person from CNCF „CFR” SA;
- Disposition no.171/2013 regarding the monitoring and ensuring the maximum continuous service allowed on the locomotive ;
- Disposition no. 44/2014 regarding the maintenance of the competencies specific to the types of installations;
- Note no.4/2/m - 367/30.06.2016 regarding the organization of the traffic activity and the way of using the personnel ;
- The disposition of the General Manager no. 33/06.03.2017 - The methodology for changing a authorizations according to UNWTO no.1237/2016;

- The disposition of the General Manager no. 58/24.04.2019 - regarding the updating of the technical operation plans (PTE) of the railway stations and movement stops - PTE Guide;
- Act RGSC no.20/1404/10.09.2018 - regarding the incident approval (art.8, group C, point 3.1) the induced installation defective, the safety device and vigilance defect not mentioned in the dashboard, the non-approval by the mechanic of induced installation, lack of BAR in the driving position.

#### **4. SMS PROCEDURES**

---

- The policy of CNCF CFR SA in the field of integrated quality-environment-railway safety management system;
- Operational procedure 0-7.2.05 - regarding the evaluation of the professional competences specific to the manipulation of the complementary installations and/or computer systems;
- Procedura operațională privind aplicarea tarifului de staționare pe liniile CFR prin metoda analitică PO 0-7.5.4-01;
- The operational procedure regarding the application of the parking tariff on the CFR lines by the analytical method PO 0-7.5.4-01;
- Operational procedure - Elaboration of the walking plan-code 0-8.0-02;
- Operational procedure - Train traffic and maneuvering of railway vehicles on traffic sections equipped with line electoral centralization installations, PO code 0-8.5.02;
- Operational procedure - Principles regarding the coordination of competing requests in connection with the allocation of infrastructure capacities, OP code 0-8.5-07;
- Operational procedure - regarding the settlement of differences in the patch with the allocation of infrastructure capacities, PO code 0-8.5-08;
- Operational procedure - Train traffic scheduling, PO code 0-8.5-09;
- Operational procedure - disciplinary investigation code 0-10.2-03;
- Operational Procedure - rules and measures specific to employees of CNCF CFR SA for the prevention of contamination / spread of the new CORONAVIRUS SARS -COV (Covid 19) code 0-7.1.2-02;
- PO-Safety Management System.

#### **5. OTHER INSTRUCTIONS AND REGULATIONS, LEGISLATION**

---

- Law for approving the GO no. 7/2005 on approving the Romanian Railway Transport Regulation;
- GEO no. 73/2019 on railway safety
- Labour Code (Law no. 53/2003, republished with subsequent amendments and completions);
- Law no. 195 of 07.09.2020 - Statute of railway personnel;

- Disciplinary Status of the Personnel of the Transport Units (Decree no. 360/1976);
- Collective Work Contract in force ;
- Instructions on the automatic speed control and INDUSI stopping systems;
- Action Plan for Removing the Effects of Snow Blockages;
- Rail Service Books in force, order for enforcing the timetable plan;
- station technical operation plan (TOP) (with their annexes)
- specific local regulations (border agreements, instructions on electronic interlocking systems, instructions on the operation of the IRIS system, ferry-boat regulation, transpositions, dispatcher, etc.); Transport Research and Design – ICPTT no. 4855/1981)
- GO no. 60/2004 – regarding the regulations on building, maintaining, repairing and operating the railway lines, other than those managed by CNCF "CFR" SA;;
- Law no. 402/2004 for approving the GO no. 60/2004 regarding the regulations on building, maintaining, repairing and operating the railway lines, other than those managed by CNCF "CFR" SA;
- GD no. 2299/2004 – Decision for approving the methodological norms on enforcing the provisions of the Government Ordinance no. 60/2004 regarding the regulation on building, maintaining, repairing and operating the railway lines, other than those managed by CNCF "CFR" SA;
- Regular Traffic Safety Training Materials;
- GD no. 581/1998 - regarding the establishment of the National Railway Company "CFR" SA, with the subsequent modifications;
- GD no. 626/1998 - Organization, operation of AFER ;
- GD no. 1696/2006 - regarding the allocation of capacities on the railway infrastructure;
- OMT no. 340/1999 – on awarding the authorization for technical functioning for the railway stations in operation upon construction, repair or modernization (Official Leaflet no. 7/1999);
- OMT no. 342/1999 – Technical authorization of railway vehicles;
- OMT no. 343/2003 – with its further supplements;
- Law no. 289/2005 regarding some measures for preventing and fighting the crime phenomenon in the field of railway transport;
- Common internal emergency plan for the transport of dangerous goods in the marshalling yards no. 1/9218/2004;
- Decision CENAFER no. 2/11.01.2017 - Conditions and minimum durations of practical training and internship for authorization, completed with Decision no.145/15.12.2017 and Decision 69/05.09.2018, Decision no. 14/18.02.2021 and Decision no. 41/03.08.2020;
- Decision AFER no. 28/20.04.2018 - Methodology regarding the development of the professional attestation activity of the specialized personnel;
- Code of ethics of the National Railway Company "C.F.R." - TO. and its employees - ed. July 2016;
- The disposition of the General Manager no. 181 of 22.09.2015 regarding the approval of the Instructions on occupational safety and health on railway infrastructure (IPSSM 2015);



- Law no. 202/04.11.2016 - on the integration of the Romanian railway system in the single space European Parliament with subsequent amendments and completion, amended and supplemented by Emergency ORDINANCE no. 52 of June 25, 2019;
- OMT no.910 / 03.06.2019 for the completion of OMTCT no.2261/2005 regarding the approval of the methodologies for organizing and carrying out the training-qualification, improvement and periodic professional verification programs of the personnel performing specific activities for the railway transport;
- METHODOLOGY of June 3, 2019 for the authorization of the own centers of the railway units for carrying out the professional training programs for their own employees that are to carry out railway operations for specific functions and trades of railway transport, ordered by OMT no.910 / 03.06.2019;
- Decision no.31 / 27.06.2019 of CENAFER on the approval of the METHODOLOGY for organizing the graduation exam and approving the training-professional qualification programs carried out by the railway units in their own centers, for their own employees who are to perform railway operations for positions and trades specific to railway transport, ordered by OMT no.910 / 03.06.2019.

## **6. UE REGULATIONS:**

- IMPLEMENTING REGULATION (EU) NO. REGULATION (EC) No 402/2013 of 30 April 2013 on a common safety method for risk assessment and amending Regulation (EC) No. 352/2009;
- REGULATION (EU) NO. REGULATION (EC) No 1169/2010 of 10 December 2010 on a common safety method for assessing compliance with the requirements for obtaining a railway safety permit;
- COMMISSION REGULATION (EU) No 1078/2012 of 16 November 2012 on a common safety method for the monitoring to be applied by railway undertakings and infrastructure managers after receipt of a safety certificate or safety authorization, such as and entities in charge of maintenance;
- COMMISSION DELEGATED REGULATION (EU) 2018/762 of 8 March 2018 laying down common safety methods for the requirements of the safety management system, pursuant to Directive (EU) 2016/798 of the European Parliament and of the Council, and repealing of Regulations (EU) no. 1158/2010 and (EU) no. 1169/2010 of the Commission;
- COMMISSION IMPLEMENTING REGULATION (EU) 2018/763 of 9 April 2018 laying down practical arrangements for issuing single safety certificates for railway undertakings pursuant to Directive (EU) 2016/798 of the European Parliament and of the Council and repealing of Regulation (EC) no. Commission Regulation (EC) No 653/2007;
- COMMISSION IMPLEMENTING REGULATION (EU) 2018/764 of 2 May 2018 on fees and charges to be paid to the European Union Agency for Railways and their terms of payment;
- COMMISSION IMPLEMENTING REGULATION (EU) 2019/773 of 16 May 2019 on the technical specification for interoperability relating to the "operation and management of traffic" subsystem of the European Union rail system and repealing Decision 2012/757/EU.